



30th DISTRICT AGRICULTURAL ASSOCIATION

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**30th District Agricultural Association
Tehama District Fair
Board of Directors Meeting
to be held
Tuesday - March 16, 2010 at 1:00 p.m.
In the Tehama Room
650 Antelope Blvd., Red Bluff, California**

BOARD OF DIRECTORS

Robert Kerstiens, President
Pete Dagorret, Vice President
Ray Bianchi, Cindy Brown, Donald Crain,
Tonya Redamonti, Bev Ross, Gerald Sanders, Farrell Shatswell

Mark O. Eidman, CEO
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MISSION STATEMENT

The mission of the 30th District Agricultural Association's Board of Directors is to advance the Fair to meet the needs of the community, yet preserve the Fair's physical and financial condition while maintaining an environmentally safe and accessible facility. The Board is striving to become self-sufficient and to develop all credible revenue generating projects as possible.

We perform our daily functions under the following guiding principles:

- ◆ Maintenance of existing fair facilities to meet current safety and accessibility guidelines
- ◆ Providing the public interim rental facilities in a courteous, professional and prompt manner
- ◆ Meeting all state, county and local laws which affect the fair
- ◆ Developing and retaining a competent, creative and highly motivated staff
- ◆ Maintaining and expanding financial reserves which will support the existing operation in the future

PUBLIC PARTICIPATION - The Speaker's Request Form is for the convenience of the public to make sure they are recognized at the appropriate time on the agenda. It is requested any member of the public wishing to address the Board for any matter listed for consideration on this agenda fill out a Speaker's Request Form identifying which item(s) you would like to address and provide it to the Board's Secretary prior to the start of the meeting. All speakers will be recognized by the President and allowed a maximum of three (3) minutes to address the Board at the time the agenda item is being considered by the Board. If you wish to address the Board on a matter not listed on the agenda, you have that right. If you wish to exercise that right, please fill out a Speaker's Request Form and provide it to the Board's Secretary. You will be allowed a maximum of three (3) minutes to address the Board during the Public Comment item on the agenda.

Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 30th District Agricultural Association Board or Committee meetings, or in connection with other Tehama District Fair activities, may request assistance at the Tehama District Fair Office, 650 Antelope Boulevard, or by calling 530.527.5920 Ext 12, during normal business hours of 8:00 a.m. to 5:00 p.m. Monday through Friday. Requests should be made one (1) week in advance whenever possible.

AGENDA

1. CALL TO ORDER

All matters noticed on this agenda, in any category, may be considered for action. Any item not so noticed may not be considered. Items listed on this agenda may be considered in any order at the discretion of the President.

2. ROLL CALL - Approve Directors Absences

3. INTRODUCTION OF STAFF/GUESTS

4. PUBLIC COMMENT

Speakers are limited to three (3) minutes. This time is for items not on the current agenda. No debate by the Board shall be permitted on such public comment. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on a docket item. Public comments on items listed elsewhere on the agenda will be heard as that item is being considered.

5. CONSENT CALENDAR

(ANY MEMBER OF THE PUBLIC, STAFF OR BOARD OF DIRECTORS MAY REQUEST THAT AN ITEM BE REMOVED FROM THE CONSENT AGENDA, DISCUSSED, AND ACTED UPON AS A SEPARATE ITEM). For convenience, all matters listed on the Consent Calendar may be considered and acted upon in one motion without any discussion unless a Director, a member of staff, or a member of the public requests individual treatment.

a. Approve February 16, 2010 Board Minutes

b. Approve 2009 Statement of Operations

c. Approve Contracts *(hazardous contracts and contracts over \$5,000.00)*

1. IR10-32 Jamie Cook to hold open riding March 10 thru June 1, 2010
2. IR10-35 Northern California Miniature Horse Club to hold a Horse Show June 19 and 20, 2010
3. IR10-38 Johnston Amusements/Carnival of Fun, Inc - to provide carnival rides, shows, games and concessions during the annual Red Bluff Round-Up April 15, 16, 17 and 18, 2010.
4. SFC10-07 Tehama County Sheriff's Department to provide security during annual Fair
5. SFC10-08 Explorer Post #120/Tehama County Search and Rescue to provide parking during annual Fair
6. SFC10-11 Ken Keiffer dba Rawhide Ranch to provide train rides during annual Fair

d. Approve February/March 2010 Paid Bills *(action required only on amounts over \$5,000.00)*

6. GENERAL CORRESPONDENCE

- a. Michael Treacy, Director, Division of Fairs and Expositions: New Assistant Director at Fairs & Expositions

7. FEBRUARY 2010 INTERIM RENTAL REPORT

- a. Revenues Received *(current month with prior year/month comparison)*
- b. Attendance Reports *(current month with current year to date and prior year to date comparison)*

8. BUILDINGS AND GROUNDS REPORT

- a. Progress Report on New 20 Stall Horse Barn (2008 SRCF Grant #20090059)
- b. Disposition of 1961 Water Truck

9. ROUND-UP MUSEUM PROPERTY

10. COUNTY LEASE AGREEMENT

11. CRAWDAD FESTIVAL EVENT PROPOSAL

12. MOTO CROSS EVENT PROPOSAL

13. 4TH OF JULY EVENT UPDATE

14. CONFLICT OF INTEREST - FORM 700 2009/2010

15. NEW EVENTS COMMITTEE REPORT

16. POLICY COMMITTEE REPORT

- a. Policy Committee Recommendations
- b. Approve Revisions/Additions To Policy Manual
 1. New Committees
 - a. Contracts Review Committee - Revised Wording
 - b. New Events Committee - Revised Wording
 2. Committees - General Policy - Revised Wording
 3. Committee Meetings - Procedures - New Wording
 4. Committee Meetings - Notification - New Wording

17. FACILITIES/SAFETY COMMITTEE REPORT

- a. Facilities/Safety Committee Recommendations
- b. Directors Tour of Fairgrounds
- c. Fairgrounds Tour Recap

18. WFA CONVENTION REPORT - John Gentry, Fair Publicist

19. 2010 FAIR PROGRESS REPORT

- a. Mesa Productions Entertainment Proposal
- b. Thursday Main Entertainment Proposal - Christian Concert
- c. Friday/Saturday Main Entertainment Proposal - Rock Cross
- d. Sunday Main Entertainment - Destruction Derby
- e. Fair Harvest Festival (formerly Olive Festival)
- f. Approve Fair Themes 2011/2012/2013/2014/2015

20. MATTERS OF INFORMATION

- a. Next Board Meeting Tuesday, April 20, 2010

21. EXECUTIVE SESSION - CLOSED MEETING

Pursuant to the Division Government Code Section 11126, the Board is authorized to meet in Closed Session for the purpose of considering matters involving:

- a. Personnel (*Matters pertaining to evaluation and/or termination of the General Manager/CEO - Government Code Section §11126(a)*)
- b. Real Estate (*Negotiator present - Matters limited to price and terms of payment - Government Code Section §11126(c) (7) - NONE*)
- c. Security (*Matters posing criminal and terrorist threats - Government Code Section §11126(c) (18) - NONE*)
- d. Pending Litigation (*Consultation with legal counsel - Government Code Section §11126(e) - NONE*)

22. ADJOURNMENT

Date of Notice: March 5, 2010